



**Bhartiya Vidya Bhavan's Shri Ishvarlal L. P. Arts-Sc. & J.
Shah Comm. College- Dakor, Dakor, Dist.: Kheda, Gujarat**

Year: 2023-24

IQAC Minutes of Meeting - II



Notice

The general meeting for NAAC which is conducted by IQAC cell has been called on 06/08/23 to discuss various parameters regarding academic year 2023-24. The following members were present:

1. Chairperson: Dr. T. R. Trivedi (In-charge-Principal)
2. Convener: Dr. Sahaj A. Gandhi
3. Member: Prof. D. V. Surti
4. Member: Smt. Dr. B. K. Patel
5. Member: Prof. M. C. Patel
6. Member: Dr. Y. M. Kadiyani
7. Member: Shri A.V. Patel (Technical Staff)
8. Member: Shri J. P. Rojasara (Administrative Staff)
9. Member: Shri Darshan Suthar (Administrative Staff)
10. Member: Shri R. B. Vaghela (Senior Peon)
11. Member: Mrs Nikitaben Gandhi (Management Representative)
12. Member: Dr. Pinkesh Sutariya (Adviser, NEP, Assistant Professor, SPU, V.V. Nagar)
13. Member: Miss Heni Soni (Alumni Representative)
14. Member: Harsh R. Pandya (Student Representative)
15. Member: Princy B. Patel (Student Representative)
16. Member: Maharshi M. Trivedi (Student Representative)



Minutes of Meeting-II of Year 2023-24

Venue: IQAC Room

Date:06/08/2023

Agenda of Meeting-II

1. Discussion of minutes of past meetings
2. To discuss NAAC presentation by various faculty members.
3. Functional Bodies for 2023-24
4. Discuss NAAC visit regarding protocols and distribution of responsibilities.

After prolonged discussions and exchange of ideas, following resolutions were adopted by all the IQAC members:

Agenda Item 1: Minutes of the past meeting were discussed by IQAC members and suggestions were also made during the discussion. IQAC has instructed the head of department to try and follow the academic calendar year.

Agenda Item 2: IQAC Co-Ordinator Dr. Sahajkumar A. Gandhi finalized the names of faculty members who will represent their departmental activities through power point presentation for NAAC peer team members.

Agenda Item 3: Functional bodies for academic year 2023-24 were finalized with consent from all the IQAC members as suggested by the Principal and IQAC convener so that all the activities are conducted smoothly round the year.

Agenda Item 4: There was a in depth discussion about the protocol to be followed during the NAAC peer team visit. The members were instructed to



